MEMORANDUM

Date: 16th / 11 /2026

To: ***The Manager***
The Guyana & Trinidad Mutual Fire Insurance Company Limited

Time: 09:32 hrs

Name of Proposer (in full) Seeran Sitaram

Address Lot 32 South East Grove Public Road

Policy No: N206995 Registration No: PPP 1531

Due Date: 2026/11/21 Type of Coverage:

(Tick where appropriate and initial)

☑ Change the Mode of Payment to half-yearly / yearly Yearly

☑ Change the cover to Third Party

☐ Change the Limitations as to use: -

PURPOSES FOR WHICH THE VEHICLE WILL BE USED

Class
(a) Social, domestic and pleasure purposes
(b) Professional purposes including business calls
(c) Tuition
(d) Carriage of goods or samples in connection with your business
(e) Carriage of passengers and their effects for hire or reward
(f) Transport of goods or samples in connection with any trade or business for hire or reward
(g) Carriage of goods in the interior
(h) Any other use, please describe

☐ Change the Limits of Liability as follows: -

(a) Third Party Liability BI 1,500,000 PD 2,500,000

(b) Passenger Liability BI PD

☐ Change the description of the Drivers / Vehicles as follows: -

(a) Include

(b) Delete

☐ Extend the due dates to of each and every year

☐ Suspend the policy for from to

☐ Reinstate / Revive the policy lapsed / suspended on

☐ Correct / Change the registered number to

☐ Correct / Change the name / address to

☐ Change the occupation to

☐ Delete Windscreen Cover with effect from

☐ Include Windscreen Cover with effect from

☐ Insured Value to be $ this being a mutually agreed estimate of its present value including accessories.

(a) The first $ to be borne by me in event of a claim for damage to my vehicle only.

(b) The first $ to be borne by me in event of a claim for damage by accident and $ for loss by theft.

☐ Cancel the Policy / Assignment

☐ Kindly issue a copy of Policy / Certificate

☑ I the undersigned hereby agree that I would maintain a record of all information relating to the driver's licence for persons whom I have authorized to drive my vehicle. Also, I would make copies of the original licence for my reference as well as the Company in event that the vehicle is involved in an accident and the driver cannot be contacted.

Assured's Signature