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Updated
22/6/13
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November 24, 2025

Mr. Dirgindra Ramnarayan
Chief Executive Officer
Metro Office & Computer Supplies
Lot 127 'A' Quamina Street
South Cummingsburg
Georgetown.

Pd. 22/6/13
Amt \$ 36,849
Rec # 39 117

Dear Mr. Ramnarayan,

RE: Motor Insurance Policy in the name of Dirgindra Ramnarayan.

We refer to the above-mentioned and wish to confirm that, in accordance with your instructions, the following transactions have been effected with **The Hand in Hand Mutual Fire Insurance Company Limited:**

1. Cancellation of Policy No. 01M0537454

The Motor Insurance policy covering vehicle no. **GLL 5493**, was cancelled with effect from November 20, 2025 for the period **2025.11.20 to 2026.03.08** due to the sale of the vehicle. As a result of this cancellation, there is a refund of **\$29,293** (Twenty-Nine Thousand, Two Hundred and Ninety-Three Dollars).

2. Issuance of Comprehensive Motor Insurance Coverage

The following policy has been effected with effect from 2025.11.21 as detailed hereunder:

Insured:	Dirgindra Ramnarayan
Policy No:	01M132638
Vehicle No:	GAM 4170
Type of Coverage:	Comprehensive Full Value
Sum Insured:	\$5,000,000.00
Compulsory Excess:	\$250,000.00
Limits of Liability:	\$1,500,000/\$2,500,000
Period of Cover:	2025.11.21 to 2026.03.08
Annual Premium:	\$225,625.00
Pro Rata Premium:	\$66,142.00

The refundable amount of **\$29,293.00** will be used to offset a portion of the pro-rata premium on the new policy, **No. 01M132638**. As such, you are only required to pay the difference of **\$36,849.00**.

22/6/13

Kindly sign the attached **Cancellation and Client Verification Forms** and return same to us along with your cheque for the amount of **\$36,849.00** made payable to **Raj Singh Insurance Brokers**, at your earliest convenience.

We surely do appreciate servicing your insurance needs and look forward to further developing our business relationship.

Mr. Dirgindra Ramnarayan
Chief Executive Officer

Yours sincerely,
**RAJ SINGH INSURANCE BROKERS &
RISK MANAGEMENT CONSULTANTS INC.**

Devkumar Persaud *in the name of Dirgindra Ramnarayan.*

Senior account Executive

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I refer to the above-mentioned and wish to confirm that, in accordance with your instructions, the following transactions have been effected with The Hand in Hand Mutual Fire Insurance Company Limited:

1. **Cancellation of Policy No. 0224032454**

The Motor Insurance policy covering vehicle no. G11 5493, was cancelled with effect from November 20, 2025 for the period 2025.11.20 to 2026.03.08 due to the sale of the vehicle. As a result of this cancellation, there is a refund of \$29,293 (Twenty-Nine Thousand, Two Hundred and Ninety-Three Dollars).

2. **Issuance of Comprehensive Motor Insurance Coverage**

The following policy has been effected with effect from 2025.11.21 as detailed hereunder:

Insured:	Dirgindra Ramnarayan
Policy No:	01M132638
Vehicle No:	GAM 4170
Type of Coverage:	Comprehensive Full Value
Sum Insured:	\$5,000,000.00
Compulsory Excess:	\$250,000.00
Limits of Liability:	\$1,500,000/\$2,500,000
Period of Cover:	2025.11.21 to 2026.03.08
Annual Premium:	\$225,625.00
Pro Rata Premium:	\$66,142.00

The refundable amount of \$29,293.00 will be used to offset a portion of the pro-rata premium on the new policy, No. 01M132638. As such, you are only required to pay the difference of \$36,849.00.